

## 1 August 2022 City Council Meeting Minutes

The St. Charles City Council met at City Hall on Monday, 8/1/2022, for a regular meeting. Mayor Dennis Smith called the meeting to order at 6:32 PM.

Council members Tom Blomme, Dan Kozak, Megan Allison, and Whitney Hutton were present along with seven guests. Council member Lois Stanley was absent.

Approval of Agenda: A motion was made by Whitney Hutton/Dan Kozak to approve the agenda. Voice vote passed unanimously.

Approval of Minutes for Council Meeting from 7/5/2022: Motion made by Megan Allison/Dan Kozak to approve the minutes. Voice vote passed unanimously.

Approval of July Treasurer and Budget Reports: Motion made by Tom Blomme/Dan Kozak to approve the treasurer and budget reports for July. Voice vote passed unanimously.

Approval of August Bills: Motion made by Megan Allison/Whitney Hutton to approve the August bills. Voice vote passed unanimously.

Sheriff's Report: During June there were 46.43 patrol hours 4 calls, and 6 traffic stops.

### City Boards/Committees:

- Sewer Report: Repairs have been made to the generator.
- Maintenance Report: Repairs were made to City Hall.
- Fire/Rescue Department: Rick Schaffer submitted the July minutes.
- Library Board: Library Board did not meet in July.
- Old Settlers: A final update was given for the 2022 Old Settlers. Mary Seibert presented a donation check to the Park Board for their future work in the City Park.
- Welcome Center: Motion by Tom Blomme/Dan Kozak to approve ordering a brochure holder for maps. Motion by Megan Allison/Tom Blomme to approve R&B Quality Service to make repairs to the Welcome Center ramp. Electrical bids will be sought before approving heating and air conditioning.
- Emergency Management: July report was submitted. Diogenes Ayala joined the meeting by phone to report on Hinterland's preparations.
- Clerk's Report: Nuisance letters from the City's Attorney were shared with the Council. The City will subscribe to Microsoft 365 with email.

Brooks Tree: Council will research if the tree needs to be taken down.

Highway G-50 Bridge Update: Jim Webb from the Iowa DOT gave an update and options for the bridge crossing over Interstate 35 on County Highway G-50. It will take approximately 3-4 weeks for completion if the bridge is shut down completely. It would take approximately 6-7 weeks if the bridge could remain partially open. Given the fact that it is not clear if the bridge could remain partially open, the Council agreed to have the bridge closed for the 3-4 week time period. Expected repairs will likely take place next spring.

Ordinance 226 Adopting Code of Ordinances, 3<sup>rd</sup> and Final Reading: Motion by Tom Blomme/Dan Kozak to approve the 3<sup>rd</sup> and final reading of Ordinance 226 Adopting Code of Ordinances. R/C vote was unanimous. Ordinance 226 will be published in the Madisonian.

Resolution 8A-2022 Record Retention and Disposition Schedule: Motion by Dan Kozak/Megan Allison to approve the Iowa League of Cities Retention and Disposition Schedule for the City of St. Charles. R/C vote was unanimous.

Ordinance Review of Abandoned Houses, House Size: Tabled until the September City Council Meeting.

Public Forum: No public asked to speak.

New Business: Motion by Megan Allison to adjourn the meeting at 9:23 pm.

The next City Council meeting will be on September 6, 2022, at City Hall.

Dennis Smith, Mayor

Attest: Tracy Kozak, City Clerk

Posted at: City Hall, Post Office, Montross, and Library