

**St. Charles City Council Meeting
June 9, 2025**

The St. Charles City Council met in regular session on June 9, 2025, at 6:30 p.m. at St. Charles City Hall. Mayor Pro Tem Allison called the meeting to order at 6:31 p.m. with the following Council present: Brockett, Hutton, and Kozak. Also present: Library Director Margaret Blair, Gateway and Old Settlers Director.

1. APPROVAL OF AGENDA

Motion by Kozak, second by Brockett, to approve agenda. Roll: Ayes – unanimous. Motion passes.

2. CONSENT AGENDA:

- a. Council meeting minutes for 5-12-2025
- b. Treasurer's Report for May 2025
- c. Claims and Receipts Report for June 2025
- d. Approval of Tobacco License for Caseys General Store

Motion by Kozak, second by Hutton, to approve consent agenda. Roll: Ayes – unanimous. Motion passes.

3. SHERIFF'S REPORT/EMERGENCY MANAGEMENT

The Sheriff reported 11 calls, 29 stops, and 56.97 hours for May. The May Emergency Management report was submitted.

4. PUBLIC FORUM

No public wished to speak.

5. DEPARTMENT REPORTS

- a. Sewer – May's sewer report was submitted.
- b. Fire/Rescue – The May minutes were submitted.
- c. Library – Board Director Blair updated the Council on the summer reading program.
- d. Gateway – Mary Seibert reported volunteers have started greeting visitors in the Welcome Center. A new lock was discussed for the building.
- e. Old Settlers – St. Charles goes Safari will be held July 18th and 19th.
- f. Mayor Pro Tem– Councilman Allison gave an update on Hinterland plans.
- g. Clerk – The clerk reported the updates on fireworks in Iowa. The lease is up for the copier in City Hall. The City will advertise the 2025 election. There will be 2 Council seats and the Mayor position up for election.

6. ACTIONS AND RESOLUTIONS

- a. Resolution 6A-2025 A resolution approving temporary street closings for July 17-19 during Old Settlers.
Motion by Brockett, second by Hutton, to approve Resolution 6A-2025. Roll: Ayes-unanimous. Motion passes.
- b. Public Hearing for electric franchise Ordinance 230, this includes franchise fees, published May 28, 2025.
Motion by Mayor Pro Tem to open the public hearing at 7:32 p.m. No public wished to speak.
- c. First Reading of Ordinance 230 Granting MidAmerican Energy Company the Electrical Franchise for the City of St. Charles, Iowa, possible final reading. **Motion by Kozak, second by Brockett, to approve Ordinance 230 Electrical Franchise for MidAmerican Energy, Final Reading. Roll: Ayes-unanimous. Motion passes.**
- d. Public Hearing for natural gas franchise Ordinance Amendment 231, this includes franchise fees, published May 28, 2025. Motion by Mayor Pro Tem to open the public hearing at 7:36 p.m. No public wished to speak.
- e. First Reading of Ordinance 231 amendment to MidAmerican Energy Company the Natural Gas Franchise for the City of St. Charles, Iowa, possible final reading. **Motion by Hutton, second by Brockett, to approve Ordinance 231 Amendment to Natural Gas Franchise for MidAmerican Energy, Final Reading. Roll: Ayes-unanimous. Motion passes.**

7. UNFINISHED BUSINESS

- a. House on Main Street- City Attorney is setting the court date for Municipal Infractions.
- b. Gravel for alleys and roads- Patch roads with loads of rock where needed after grading.

8. NEW BUSINESS

- a. Grinding of concrete on Main Street- Iowa Contracting has been contacted to look at a hump where the asphalt meets the concrete.
- b. Notice of Public Hearing Rezoning Warren County 1207 G50 Hwy- the Council was made aware of the public hearing.
- c. Tiger Lily Hinterland Request- City Council agreed to let the Tiger Lily Café set up a service area in the parking area of Main Street during Hinterland as long as proper licenses from the State are received.

9. COUNCIL COMMENTS/DISCUSSION

- a. An email request was sent asking to notify the quarry of Old Settlers weekend.

10. ADJOURN

Being there was no further business; meeting was adjourned at 8:20 p.m.

Motion by Allison, second by Kozak, to adjourn. Roll: Ayes – unanimous. Motion passes.

Dennis Smith, Mayor

Attest:

Tracy Kozak, Clerk/Treasurer