

**St. Charles City Council Meeting  
November 10, 2025**

The St. Charles City Council met in regular session on November 10, 2025, at 6:30 p.m. at St. Charles City Hall. Mayor Pro Tem Megan Allison called the meeting to order at 6:30 p.m. with the following Council present: Blomme, Hutton, and Kozak. Also present: Library Board Director Blair, Fire Chief Rick Schaffer, Sewer Operator Guy, and 9 guests.

1. APPROVAL OF AGENDA

**Motion by Blomme, second by Hutton, to approve agenda. Roll: Ayes – unanimous. Motion passes.**

2. CONSENT AGENDA:

- a. Council meeting minutes for 10-13-2025 and 10-20-2025
- b. Treasurer's Report for October 2025
- c. Claims and Receipts Report for November 2025

**Motion by Kozak, second by Blomme, to approve consent agenda. Roll: Ayes – unanimous. Motion passes.**

3. SHERIFF'S REPORT

The Sheriff reported 14 calls, 23 stops, and 42.35 hours for October.

4. SAM SUMMERS/RHONDA GUY

The Hinterland Festival is considering options for sewer during the festival. The City Affidavit Sewer Operator, Rhonda Guy, offered suggestions to allow Hinterland to have its own sewer system, with no connection to the City's system.

5. PUBLIC FORUM

Jason Bolen asked about the lifespan of the City's sewer system. Many variables are affecting the sewer system, so there is no clear answer.

6. DEPARTMENT REPORTS

- a. Sewer – A report was submitted. The biannual discharge will begin this month.
- b. Fire/Rescue – Rick Schaffer reported the warning siren maintenance is complete, with new batteries installed. The search continues for an ambulance. A budget amendment will need to be done to purchase an ambulance.
- c. Library – Board Chair Margaret Blair was present to present. A credit card has been acquired for the librarians to purchase books and supplies from Amazon. A 28E Agreement has been approved with Martensdale. A new board member will start on a trial basis in November.
- d. Mayor Pro Tem – A public notice will be posted regarding junk, junk cars, tires, and other trash accumulating in yards. The Tiger Lily will be asked if city minutes can be placed in the business.
- e. Clerk – The clerk will receive budget training for the FY 26 budget on November 25<sup>th</sup>.

7. ACTIONS AND RESOLUTIONS

- a. Resolution 11A-2025, a resolution approving the closing of Main Street on December 17<sup>th</sup> from 5:30 to 8:30 pm for Santa on Main. **Motion by Kozak, second by Blomme, to approve Resolution 11A-2025. Roll: Ayes-unanimous. Motion passes.**
- b. Approval of Annual Financial Report for FY 25, published October 22, 2025 – **Motion by Allison, second by Hutton, to approve the FY 25 Annual Finance Report. Roll: Ayes-unanimous. Motion passes.**

8. UNFINISHED BUSINESS

- a. Transitions at E Carpenter and N Cross Streets: Inroads will complete the work in November.
- b. Complaints/Nuisance Letters – A template letter was reviewed. The council asking for specific examples of nuisances to be included.

9. NEW BUSINESS

A resident had inquired about deaf child signs being placed in town. **Motion by Allison, seconded by Blomme, to install deaf child signs once the location is determined. Roll: Ayes-unanimous. Motion passes.**

10. COUNCIL COMMENTS/DISCUSSION

The Variance Board has been contacted to consider a variance at 214 N Hartman.

11. ADJOURN

There was no further business; the meeting was adjourned at 8:15 p.m.

**Motion by Kozak, second by Blomme, to adjourn. Roll: Ayes – unanimous. Motion passes.**

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Megan Allison, Mayor Pro Tem

Attest:

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Tracy Kozak, Clerk/Treasurer

The next regular scheduled council meeting is December 8, 2025.