8 January 2023 City Council Meeting Minutes

The St. Charles City Council met at City Hall on Monday, 1/8/2024, for a regular meeting. Mayor Dennis Smith called the meeting to order at 6:34 PM.

Council members Tom Blomme, Whitney Hutton, Megan Allison, and Travis Brockett were present along with 1 guest. Council member Dan Kozak was absent.

Approval of Agenda: A motion was made by Megan Allison/Tom Blomme to approve the agenda. Voice vote passed unanimously.

Approval of Minutes for Council Meeting from 12/4/2023: Motion made by Whitney Hutton/Megan Allison to approve the minutes. Voice vote passed unanimously.

Approval of December Treasurer and Budget Reports: Motion made by Tom Blomme/Megan Allison to approve the treasurer and budget reports for December. Voice vote passed unanimously.

Approval of January Bills: Motion made by Tom Blomme/Whitney Hutton to approve the January bills. Voice vote passed unanimously.

Sheriff's Report: During December there were 42.59 patrol hours, 10 calls, and 9 traffic stops in St. Charles.

City Boards/Committees:

* Sewer Report: Emergency repairs were completed at the west lagoons.
* Fire/Rescue Department: No meeting was held in December.
* Library Board: Margaret Blair was present. No meeting was held in December.
* Emergency Management: The December report was submitted.
* Mayor’s Report: Dennis gave more insight into the sewer repairs at the lagoons.
* Clerk's Report: A tree inventory has been completed for the City. This was a complimentary service. Results were shared with the Council.

Resolution 1A-2024 Designate Publisher: Motion by Tom Blomme/Megan Allison to approve the Winterset Madisonian as the publisher for the year. R/C vote passed unanimously.

Resolution 1B-2024 Designate City Clerk: Motion by Tom Blomme/Megan Allison to approve Tracy Kozak as City Clerk. R/C vote passed unanimously.

Resolution 1C-2024 Designate Lawyer: Motion by Megan Allison/Whitney Hutton designating Stuyvesant, Strong, Krapfl & Carda as St. Charles City Attorney. R/C vote passed unanimously

Resolution 1D-2024 Designate Bank: Motion by Tom Blomme/Megan Allison designating Farmers and Merchants State Bank of Winterset/St. Charles as the official financial institution. R/C vote passed by majority.

Resolution 1E-2024 Designate Mayor Pro Tem: Motion by Tom Blomme/Travis Brockett designating Megan Allison as Mayor Pro-Tem. Megan Allison abstained. R/C vote passed by majority.

Set Date for FY 24 Budget Amendment Public Hearing: The public hearing for the FY24 Budget Amendment will take place on February 5th at the regular City Council meeting.

Budget Discussion: The City Council has planned budget workshops for January 16th at 6:30 pm and February 5th at the end of the regular City Council meeting. If a third is needed, a date will be set at the February 5th Council Meeting. A timeline of important budget dates was given to the Council for review.

Opportunity Forms: Megan Allison will follow up with a property owner concerning dog feces not being cleaned up. Two properties not in compliance were also discussed.

Public Forum: No public asked to speak.

Old Business: No old business

New Business: No new business

Motion made by Tom Blomme to adjourn the meeting at 7:49 pm.

The next City Council meeting will be on February 5, 2023, at City Hall.

Megan Allison, Mayor Pro Tem Attest: Tracy Kozak, City Clerk

Posted at: City Hall, Post Office, Montross, and Library