

St. Charles City Council Meeting
January 12, 2026

The St. Charles City Council met in regular session on January 12, 2026, at 6:30 p.m. at St. Charles City Hall. Mayor Fitch called the meeting to order at 6:30 p.m. with the following Council present: Blomme, Allison, Russell, Gyles, and Kozak. Also present: Library Board Director Blair, Fire Chief Rick Schaffer, and 2 guests.

1. APPROVAL OF AGENDA

Motion by Allison, second by Blomme, to approve agenda. Roll: Ayes – unanimous. Motion passes.

2. CONSENT AGENDA:

- a. Council meeting minutes for 12-8-2025
- b. Treasurer’s Report for December 2025
- c. Claims and Receipts Report for January 2026
- d. Consider approval of Resolution 1A-2026, Designating Winterset Madisonian as Publisher for 2026.
- e. Consider approval of Resolution 1B-2026 Designating Tracy Kozak as City Clerk for 2026.
- f. Consider approval of Resolution 1C-2026 Designating Stuyvesant, Strong, Kapfl, & Carda as Attorney for 2026.
- g. Consider approval of Resolution 1D-2026 Designate Farmers and Merchants as Bank for 2026.
- h. Consider approval of Resolution 1E-2026 Designate Megan Allison as Mayor Pro Tem for 2026.

Motion by Blomme second by Kozak, to approve consent agenda. Roll: Ayes – unanimous. Motion passes.

3. SHERIFF’S REPORT/EMERGENCY MANAGEMENT REPORT

The Sheriff reported 6 calls, 12 stops, and 43.03 hours for December. The EM Report was given to the Council.

4. PUBLIC FORUM

Randall Lane introduced himself to the City Council.

5. DEPARTMENT REPORTS

- a. Sewer – A report was submitted.
- b. Fire/Rescue – Chief Schaffer reported for December. No Fire/Rescue meeting was held in December.
- c. Library – Board Chair Margaret Blair was present. The Library meeting minutes were submitted to Council.
- d. Maintenance – The Gateway Furnace will be worked on.
- e. Mayor – Mayor Brian Fitch has officially started in his new position.
- f. Clerk – New laptop purchase due to battery failure. **Motion by Allison, second by Russell, to approve the purchase of a new laptop for the City, up to \$1800.00. Roll: Ayes – unanimous. Motion passes**

6. UNFINISHED BUSINESS

A plan for yard clean-up was discussed.

7. NEW BUSINESS

- a. City-wide clean-up day is scheduled for June 6, 2026
- b. Casey’s Liquor License will start automatic renewal that can be discontinued by the City in the future.

8. FISCAL YEAR 2027 BUDGET WORK SESSION

No action taken

9. COUNCIL COMMENTS/DISCUSSION

The City Council would like to implement the use of a time clock for all building employees.

10. ADJOURN

There was no further business; the meeting was adjourned at 8:33 p.m.

Motion by Allison, second by Russell, to adjourn. Roll: Ayes – unanimous. Motion passes.